<u>Distance Learning Education, test administration and proctoring fee: Flat rate of \$75.00 per test</u>

ASSU\Cognitive Testing Center is available to students\candidates and community members who are in need of test proctoring services. As a member of the NCTA and IACAT, ASSU\Cognitive Testing Center is open to assisting students\candidates and community members who are in need of an approved location for the administration and proctoring of academic, licensure, and certification exams. Fee for test administration and proctoring is a flat rate no matter how short or long the exam time is your test.

Distance Education Testing

Enrollment in online/distance education courses has grown considerably. Students in these courses are often in need of an approved site for the administration and proctoring of course exams, both paper and pencil and online. Individuals wishing to utilize ASSU\Cognitive Testing Center for distance education exam administration and proctoring will need to contact their school and obtain approval for taking their exams at our centers. Sometimes this requires the student\candidate to present a form to us that we will fill out and the student\candidate then returns to their distance education program. We currently have standing approval with several distance education programs:

- 1. College Network
- 2. The University of North Carolina **Online Proctoring Network**
- 3. University of Iowa----CED
- 4. Athabasca University--Canada

Students\Candidates in these programs are not required to obtain advance approval for testing at our site, but simply need to inform their institutions that they wish to test at our centers.

The fee for this service is \$75.00 per exam. All correspondence, including testing requests and exam information, should be directed to info@assu.us. Testing is done by individual appointment only or walk-in

External Degree Programs

External degree programs are designed to provide non-traditional, working student with an opportunity to earn an undergraduate degree through a combination of credit for life experience, course work, credit earned through standardized testing. Although many external degree programs have moved to online degree programs there are still those programs that promote the earning of academic credit through DSST(DANTES)) testing programs.

ASSU\Cognitive Testing Center is a site for DSST(DANTES)

Test Proctoring for Professional Licensure/Certification

As part of our services, ASSU\Cognitive Testing Center is able to administer and proctor exams for individuals in need of a proctor location for licensure or certification exams. Similar to our distance education test proctoring service, individuals in need of this service first need to arrange with the licensing/certification agency to have the necessary information and exam sent to our office. Once all materials have been received, testing is scheduled by appointment. The fee for this service is \$75.00 per exam flat rate.